

Sit down Package



Function Coordinator - Susan
Ph: (03) 8792 4409 (Direct Line)
e: functions@frankstonrsl.com.au



*The Frankston RSL has two contemporary function rooms perfect for any type of function.
A variety of function sizes are available ranging from an intimate 60 guests up to a grand affair of up to 220 guests*

183 Cranbourne Rd, Frankston, Vic 3199

Venue Information

The Frankston RSL has two contemporary function rooms perfect for your event. Our Simpson I Function room is an ideal for sit-down events accommodating up to 120 people.

We also have our Simpson II Function room available for a more intimate affair (up to 60 people). Our open plan rooms offer maximum flexibility in your choice of layout, sure to suit your style!

If you are planning a larger function, we have our full Simpson room, accommodating up to 220 guests.

We have a variety of packages for you and your guests to enjoy, starting at \$35 per person. Each function is unique & that is why we personalise all packages to your style of choice.

Our experienced Functions Coordinator will be on hand to help you every step of the way. Frankston RSL can supply you any recommendations and assistance in the organisation of additional services such as decorative pieces and entertainment needs.

We invite you to visit us and view our function rooms.
To make an appointment or to discuss your function further, please call our Function Coordinator Susan on (03) 8792 4409
Alternatively, you can email functions@frankstonrsl.com.au.

ROOM HIRE*	Mon – Thu (day)	Mon - Thu (night)	Fri/Sat	Sun P.H
Full Simpson (min 130p)	\$350	\$400	\$450	\$550
Simpson I (min 100p)	\$300	\$350	\$400	\$450
Simpson II (min 60p)	\$250	\$250	\$300	\$350

P.H = Public Holiday, night rate begins at 5pm

(Frankston RSL members will receive 20% off all room hire prices)

*Room hire rates are based on functions with catering packages included

NB: Function finishing times subject to Club closing times.

ROOM CAPACITY	Sit Down with Dance floor	Sit Down without Dance floor
Full Simpson	200	220
Simpson I	120	140
Simpson II	70	80

Sit Down Function Package Inclusions

The following items are included in your function package:

- Your choice of a 2 or 3 course menu with option of alternate serve
- Option to start with canapés
- Personalised menus at each table + special dietary menu
- Fully functional and private bar
- Complimentary self serve tea and brewed coffee station
- Stage (Simpson I or full Simpson only)
- Dance floor (on request)
- Crisp white or black linen table cloths
- White linen napkins (or your choice of coloured paper napkins)
- Skirted gift/award tables
- White clothed cake table with cake knife
- Stylish centrepieces - 2 styles to choose from, or bring your own (minimum 24 hours before function)
- Your own personal Function Coordinator
- Free hire of the RSL laptop (subject to availability)
- Projector, screen and microphone
- Smart device aux connection to in house speakers
- FREE onsite car parking (limited)

Additional items (available at extra cost - POA)

- Chair covers and sash
- Balloons
- Photo booth
- DJ
- Cake cutting fee

Compulsory Security Guard
required for night functions where
Function Bar is open.
\$POA

Start your event with canapés for just \$10pp extra

2 COURSE - \$35 per person (one option)

2 COURSE - \$38 per person (two options, alternative serve)

3 COURSE - \$45 per person (one option)

3 COURSE - \$48 per person (two options, alternative serve)

10% surcharge applies on Sundays and Public Holidays

Sit Down Function

Canapés

\$10.00pp includes: 4 choices - (add extra choice for \$2.50)

Mini beef pies (1 piece)

Pork, thyme & cider mini sausage rolls (1 piece)

Chicken macadamia meatballs (1 piece)

Chicken capsicum & feta filo (1 piece)

Mini spring rolls (V) (1 piece)

Creamy mushroom & goats cheese Wellington (1 piece)

Vegetable & Potato Croquettes served with relish (V) (1 piece)

Entrées

Chilli Duck Salad (GF)

served with green mango & mint salad

Barbequed Calamari (GF)

served with tomato & olive salsa

Middle Eastern Lamb Salad (GF)

served with zucchini & labna salad

Sticky Pork Belly (GF)

served with steamed Asian greens & coriander

Pea & Parmesan Arancini (GF) (V)

served with beetroot hummus & rocket salad

Tempura battered Pumpkin flowers (V)

stuffed with Moroccan pumpkin on a micro herb salad
with garlic aioli

*For alternate serve package options
please choose 2 options from the list above
a chefs selection of seasonal vegetarian and/or vegan dishes
and must be requested in advance.*

**Please note that whilst Frankston RSL endeavour to accommodate requests
for customers with food allergies, we cannot guarantee complete allergy-free meals due
to the potential trace allergens in the working environment and supplied ingredients.*

NB: Canapes can only be served within the Function room

Sit Down Function

Mains

Chargrilled Chicken Breast (GF)

served on sweet potato mash, creamed forest mushrooms, with a strawberry & rocket salad, finished with a sticky balsamic dressing

Oven baked Angus Sirloin Steak (GF)

served with potato fondant, carrot & caraway puree, buttered broccolini, black pepper & sage jus

Fresh Salmon Fillet (GF)

served on pea puree, with steamed beans, potato fondant & soft herb salad

12 hour Braised Riverina Beef (GF)

served with potato mash, steamed greens, roasted pumpkin & natural jus

Harissa Rubbed Lamb Rump (GF)

served with crisp rosemary rustic potato, confit cherry tomatoes, water cress & goats cheese salad

Wild Barramundi Fillet (GF)

served with roasted potato, chorizo, red pepper & fennel salad, lemon & hollandaise sauce

Oven Roasted Chicken Breast (GF)

served with a zucchini frittata, red cabbage, pumpkin puree, & drizzled with natural pan jus

*For alternate serve package options
please choose 2 options from the list above*

*Please note: all special dietary meals are
a chefs selection of seasonal vegetarian and/or vegan dishes
and must be requested in advance.*

**Please note that whilst Frankston RSL endeavour to accommodate requests
for customers with food allergies, we cannot guarantee complete allergy-free meals due
to the potential trace allergens in the working environment and supplied ingredients.*

Sit Down Function

Desserts

Chocolate Trio Plate

jaffa mousse tart, chocolate cannoli & panna cotta chocolate cup,
chocolate soil & pistachios

Coconut Lime Time Mousse (GF)

coconut & lime mousse on a coconut dacquoise served with
citrus curd & double cream

Sticky Date & Banana Pudding

served with lashings of butterscotch sauce & double cream

Salted Caramel Mousse Cake

caramel mousse served on chocolate sponge with caramel glitter glaze &
honeycomb crumb

Apple & Rosemary Crumble

encased in French butter pastry, served warm with vanilla custard

Lemon Curd Pavlova (GF)

served with fresh cream, kiwifruit, passionfruit & strawberries

Cookies & Cream Cheesecake

served with crushed oreos on a biscuit base, topped with a
drip chocolate glaze and decorated with oreos.

*For alternate serve package options
please choose 2 options from the list above*

a chefs selection of seasonal vegan dishes and must be requested in advance.

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for customers with food allergies, we cannot guarantee complete allergy-free meals due
to the potential trace allergens in the working environment and supplied ingredients.*

Kids Function Menu

\$15 per child (12 years and under) Includes a 2 course set menu

Mains

(Choose one)

Chicken parma & chips
Battered fish & chips
Chicken nuggets & chips
Cheeseburger & chips
Pasta Napoletana (V)
Spaghetti carbonara
Salt & pepper calamari (GF)

Please note: Kids mains will be served at time of first meal time

Dessert

(Choose one)

Chocolate mousse (GF)
Frog in a pond (GF)
Gelati with sprinkles (GF)

Kids desserts will be served at time of second meal time.

Other Options: Platters

(from \$6 per person)

Fruit platter - selection of sliced seasonal fruit

Cheese platter - selection of Australian cheeses
served with dried fruits and crackers

Working Guests

\$30.00 per Working Guest

DJ, Band, Photographer etc

To receive main meal only, from limited Bistro Menu

a chefs selection of seasonal vegetarian and/or vegan dishes
and must be requested in advance.

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Function Bar Options

OPTION ONE:

*Beverage Package

- House wine by the glass (150ml: Red, White, Sparkling, Moscato)
- TAP Beer pot glass (heavy, lite)
- Soft Drink (post mix plus lemon, lime & bitters by the glass)
- Juice (by the glass)

DURATION	COST P/P
4 HOURS	\$50.00
5 HOURS	\$55.00

OPTION TWO:

*Bar Tab

This option allows you to pre-determine an amount to be spent at the bar. Our function staff will advise when the limit is approaching, at which time you can add additional funds or allow guests to purchase their own drinks.

*OPTION THREE:

All drinks at own cost of guests

Please note:

Beverage options may change without notice and are subject to availability.

*Pot glasses only. Schooners & Pints not available from Function Room Bars.

*Full Responsible Service of alcohol Liquor Licence applies for all Function bars. Duty Manager may reserve the right to close the function bar at any time. No refund of Unlimited Beverage package given.

Location

By Car:

The Frankston RSL is located 2km from the centre of Frankston.

If you are coming from the Frankston Freeway, turn left at the end of the Freeway onto Cranbourne Road before the Power Centre. Travel up Cranbourne Rd and we will be on your right. If coming from Peninsula Link, take the Cranbourne Road exit and turn right onto Cranbourne Road. Travel down the hill and we will be on your left after the McDonalds intersection.

By Train:

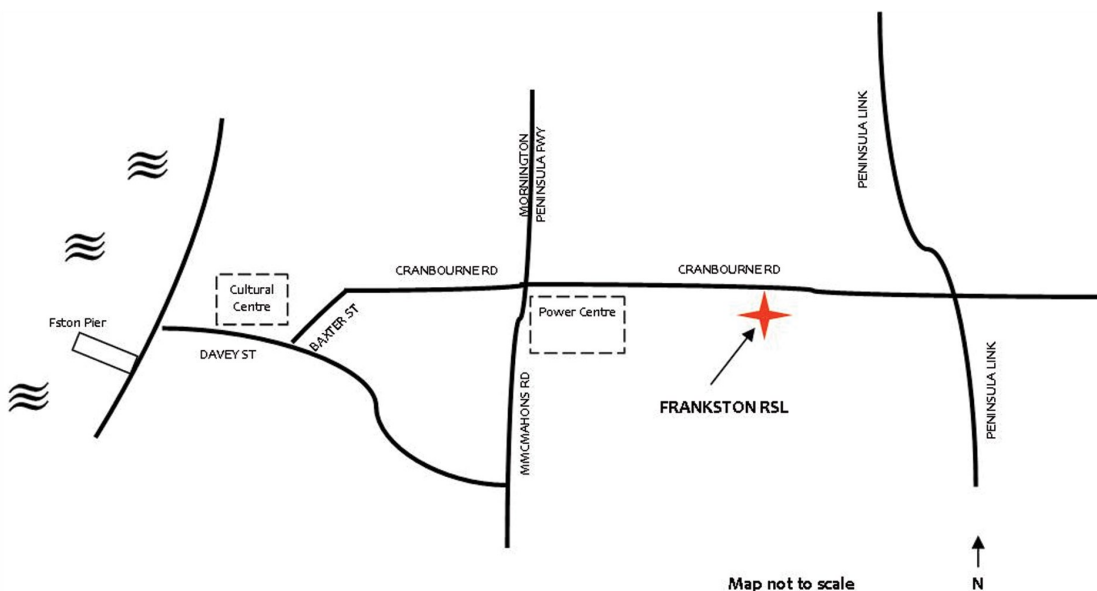
The closest train station to the Frankston RSL is Frankston Station. From there you would need to take a taxi or bus to reach us.

By Bus:

There is a bus stop right outside the Frankston RSL for routes 789, 790, 791. These travel to and from the center of Frankston.

By Taxi:

Taxis can be hailed outside Frankston Station at any time of day. When leaving our club, our receptionist or staff would be more than happy to call a taxi for your trip home.



Frankston RSL

183 Cranbourne Road, Frankston 3199

Ph: (03) 8792 4400 (Reception)

E: functions@frankstonrsl.com.au

www.frankstonrsl.com.au



Function Room Terms & Conditions

SELECTING A MENU

An enticing array of cuisine has been created to provide you with a range of menu options to tantalise everyone's taste. Our Executive Chef has created options that are made of the upmost quality products and flavour.

MENU

To ensure that we can cater for your function efficiently, it is essential that all menu details be finalised 14 days prior to your function. If you require dietary requirements for more than 10% of your group or make any changes after the 14 days, you will incur a surcharge.

Frankston RSL endeavour to accommodate requests for customers with food allergies, we cannot guarantee complete allergy-free meals due to the potential trace allergens in the working environment and supplied ingredients.

Please note all Frankston RSL Kitchens & ingredient suppliers may not be Halal certified.

CATERING

No food or beverages may be brought onto the premises of the Frankston RSL with the exception of celebration cakes and lolly buffets. If no catering is required there will be a no catering surcharge applied.

FRANKSTON RSL MEMBERSHIP TERMS & CONDITIONS

Membership discount/points not applicable to Function Catering & Bar Tab payments

PRICE VARIATION

Every endeavor is made to maintain the original prices quoted, however these may be subject to change. This will be done in full consultation with relevant prices. Please allow for a price increase of 10% if quoted more than 12 months prior to function date.

TENTATIVE BOOKINGS

All tentative bookings will be held for 7 workings days. After this time you will be contacted and the booking date will be released or re-negotiated.

EVENT DEPOSIT

To book for a function you will need to pay room hire within 7 days of your tentative booking. If your deposit is not received within this time, your tentative booking will automatically revert to a vacancy. Deposits are non-refundable if event is cancelled.

PAYMENT

All social functions are to be paid in full 14 days prior to function date. Corporate function accounts are to be settled on conclusion of function via invoice, if not earlier as arranged. Payment by bank, personal or company cheques, cash, Visa or MasterCard will be accepted. All cheques should be made payable to Frankston RSL Sub Branch Inc. American Express not accepted.

RE-LOCATION

The Club reserves the right to re-locate function space for any unforeseen circumstances, you will be notified of this should the need arise as soon as possible.

FINAL NUMBERS

For organizational purposes, we require the approximate number of guests at the time of booking. To ensure maximum efficiency, final numbers must be confirmed **14 days prior to the function**. Final payment for catering and any beverage packages must be made at this time. Please note that the final numbers of confirmed guests is the number you will be invoiced for. Any changes made within 48 hours of your function will incur a 10% surcharge of your catering costs. If you decrease the attendance after the time, no refund will be made. Any increase of attendance be required, this is at the discretion of the Chef. Any owing balance to be paid prior to the function date.

ADDITIONAL EVENT DETAILS

Any other event details such as styling or decorations of any form are at the discretion of the manager and must be approved in advance. Delivery of all signage, sets, entertainment, audio-visual equipment, decorations & running sheets must be previously arranged and confirmed with the Function Coordinator. All own equipment must be taken at the end of the function unless prior arrangements have been made.

CANCELLATIONS

In the event of a confirmed booking being cancelled more than 21 days prior to the event, 100% of the catering fee will be refunded, however all room hire deposits are non-refundable. Cancellations made within 21 days of the event will be charged 100% of the catering fee. If unforeseen circumstances arise that prevents a function booking from occurring, the Frankston RSL reserves their right to cancel a function booking. Notification will be made as soon as possible and a full refund or credit on room hire deposit and any prepaid catering and any finances paid will be settled within 30 days after the original function date.

SECURITY GUARDS

Security Guards are mandatory at all night functions serving alcohol. The Frankston RSL reserves the right to provide adequate Security Guards to ensure the safety is met for all guests and staff. Upon confirmation of your final attendance, the final number of Security Guards required will be booked. The Security Guard/s cost is at your expense & price on application.

VICTORIAN & FEDERAL HEALTH LEGISLATIONS

All guests must adhere to Victorian & Federal Health Legislations at time of booking and function date.



Function Room Terms & Conditions

CLIENT ORGANISER

A 'go to' person within a function is required for Frankston RSL Staff to liaise with, this person will be required to support any requests, event running and assistance required during the function in managing intoxicated patrons and any other issues.

NOISE LEVELS

Industry Regulations are in place with regards to noise levels, music and entertainment. Management reserves the right to lower noise levels should it result in disturbing other club patrons or surrounding areas.

INDEMNITY & DAMAGES

The client will acknowledge responsibility for the conduct of guests and agree to indemnify the Frankston RSL Sub-Branch Inc. for any loss or damage to property during the event in addition to loss of merchandise or articles left in the club. The Frankston RSL Sub-Branch Inc. accepts no responsibility for any loss or damaged equipment. You are also responsible for any loss or damage to equipment hired on your behalf. All clients are reminded that they must vacate the premises within half an hour of the specified finishing time.

INSURANCE

The Frankston RSL Sub-Branch Inc. does not accept responsibility for damage or loss of merchandise during or after the function. The client organiser is to arrange insurance of their own accord.

LICENSING REQUIREMENTS

All guests must sign into the club upon arrival at Reception. All guests must comply with Registered Clubs Association Act governing the club's licensing conditions. No persons under the age of eighteen years of age are permitted in licensed areas without the supervision of a parent or legal guardian. No persons under eighteen years of age are permitted in gaming area at any time.

RESPONSIBLE SERVING OF ALCOHOL

Frankston RSL promotes and practices a Responsible Serving of Alcohol. Our policy prohibits us to supply alcohol to intoxicated patrons.

Service of Alcohol is at the discretion of the bar attendants, management and security. The Duty Manager may close the function bar if the function becomes uncontrollable & health & safety of guests and Frankston RSL Staff is under threat. No refund given for any Pre-paid bar or Beverage package given. It is the policy of this venue not to allow intoxication, underage drinking or violent or quarrelsome behavior.

The Frankston RSL does not allow yard glasses or shots at celebration parties. Additionally, the Frankston RSL does not permit any BYO alcohol to be brought into the venue under any circumstances. Any BYO Alcohol found will be confiscated, and may result in the guest being removed from venue.

PROHIBITED DRUGS

The Frankston RSL has a zero tolerance policy for any prohibited Drug selling or use within the perimeters on the property, should this be sighted by any guest, Frankston RSL Staff or Security, the guest/s will be removed from venue, Police called and may result in the Function being shut down. No refund given for any Function charges. Any future Functions booked may result in a being cancelled & banned for future bookings.

SOCIAL MEDIA POLICY

The Frankston RSL Sub Branch Inc. social media policy relates to all social media channels used under the Frankston RSL Sub Branch Inc. brand, including Facebook, Twitter, Instagram, YouTube and any other digital sites being operated by Frankston RSL Sub Branch Inc. Frankston RSL Sub Branch Inc.

- Function organisers/attendees must refrain from airing their grievances
- Frankston RSL Sub Branch Inc. may, in its absolute discretion and for any reason, delete any comment posted on its Facebook, Youtube or Instagram channels.
- Function organisers/attendees are welcome to create online events through their own company/organisation channels in order to promote their event.
- Function organisers/attendees have the permission to add the Frankston RSL as the listed venue for booked event.
- Any online events in which any part of the Frankston RSL venue has been named, a venue disclaimer is required to be displayed. See full Social media policy for details and wording.
- Function organisers/attendees are not permitted to add Frankston RSL or associated pages as co-hosts of their event, unless specific authorisation is given in writing from the Frankston RSL prior to the event advertising being created.
- Frankston RSL Sub Branch Inc. reserves the right to cancel any future bookings of a Function organisers attendees who is in breach or does not comply with the Social Media Policy.

POLITICAL EVENTS

In accordance with Victoria Branch Rules Part 3: Purposes and Powers of the Branch 3.1(h) it states: "ensure the Branch is non-sectarian, and in relation to party politics, a non-partisan association." A political group may use the facilities when acknowledging services provided by the community, however, not to put forward a political point or use for electioneering.